



Horsell C of E Junior School

At Horsell C of E Junior School we believe we are all 'made in the image of God'. Through a commitment to Christian values and high academic aspirations, we strive to provide a rich and inclusive education for every member of our school family.

SWIMMING POOL – RULES AND CONDITIONS OF HIRE	
Date adopted:	July 2023
Author/ Owner:	Mrs Steph Rusted, School Business Manager
Approved by:	Mrs Celia Wand, Headteacher
Date approved:	September 2025
Due for review:	September 2027

All users of this pool must adhere to the rules shown below

Important note for Schools, Tuition Groups, Clubs and Organisations; Hirers are reminded of their responsibility in ensuring that current qualifications for teaching swimming and carrying out emergency measures are obtained. The I.S.T.C. (Institute of Swimming Teachers and Coaches) consider that a current certificate, at least the A.S.A., R.L.S.S. or S.T.A. (Amateur Swimming Association, Royal Life Saving Society or Swimming Teachers Association) Certificate, should be held by someone on the poolside when instruction is taking place. A nominated person should be trained in child protection and all staff must be D.B.S. checked.

Rules and Conditions of Hire for all Hirers

1. All adults and children should walk around the pool surround as running is very dangerous.
2. All swimmers should shower before entering the pool.
3. Please draw to the attention of users that the shallow water is at the dressing rooms end of the pool.
4. Swimming caps **MUST** be worn in the pool. Goggles are allowed to be worn.
5. Misconduct – anyone misbehaving will be given ONE WARNING – if misconduct continues, he/she will be asked to leave and will subsequently be banned from future use of the pool.
6. Any hirer (individual or club), who causes any damage including to the pool dressing rooms, swimming pool liner or equipment, will be liable for payment of all repairs incurred.
7. All hirers should ensure use of the toilet before entering the pool, in order to maintain high standards of hygiene and pool water quality. Young children must wear swimming nappy pants which should be taken home with them.
8. Verruca's should be covered either with a specialist plaster, appropriate treatment or by wearing a verruca sock.
9. Children from schools or clubs are not allowed in the building unless there is a qualified A.S.A. or S.T.A. teacher in attendance. Schools and clubs must ensure that a person with lifesaving qualifications and able to take emergency action is in attendance.
10. Private hirers must ensure that a person with lifesaving qualifications or able to take emergency action is in attendance.
11. All persons using the pool area are advised that neither the School nor the Authority accepts responsibility for the loss of personal property.
12. Comparative quiet is essential so that the shouts of anyone who might get into difficulty can be heard. Overt disregard through inappropriate silly behaviour or shouting will be interpreted as misconduct.
13. NO OUTDOOR SHOES ARE TO BE WORN BEYOND THE ENTRANCE DOOR, (plastic overshoes are supplied)

14. All hirers must leave the dressing rooms as they find them.
15. Hirers, and members of the hirer's group, are reminded that they are allowed to hire the pool by courtesy of Horsell C of E (A) Junior School. Their activities must be confined to the pool. All other areas, the playgrounds, school fields, etc. are not to be used unless prior agreement has been obtained.
16. All hirers should note that the hire period is for use of the pool building including changing rooms and not just use of the swimming pool itself. Consideration must be given to other hirers before and after your hire period and changing rooms vacated in a timely manner.
17. All hirers should ensure that the door is kept closed during their hire period.
18. The above rules are designed to ensure that good Health and Safety standards are maintained for the benefit of all users. Contravening them will necessitate a cancellation of further use.
19. All parents/carers are to leave the site for the duration of the swim lesson. No access to school premises is allowed apart from delivering & collecting the swim pupil.
20. As part of our Safeguarding processes at....., I can confirm that we have applied for and received an up-to-date Enhanced DBS check and that there is nothing recorded on the DBS certificate that would prevent our coaches from working with students.

EMERGENCIES

In the event of an emergency, dial 999, users should evacuate the pool. The Site Manager is Mr Burns, his mobile number is 07960913266. The school office number is 01483 761531. Please be aware that the office hours are 8.30am to 4.30pm.

HIRERS ARE ASKED TO ENSURE ALL LIGHTS ARE SWITCHED OFF, THE DOOR CLOSED AND BUILDING LEFT SECURELY LOCKED AFTER EACH SESSION.

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 I accept the rules and conditions of hire of the pool as outlined above.

Signed Date

Please Print Name

If relevant: -

Position

School/Club/Organisation