

Horsell CofE junior

Weekly focus

Friday 12th September 2025



Dear Parents and Carers,

'Behold, I make all things new;' Revelation 21:5

It has been lovely to welcome our children back to school this September. Everyone looks very smart in their new uniforms, and the vibrant blue sweatshirts are a very cheerful star to the school day. A particularly warm welcome to our new year 3 children, who are settling down very well with their new teachers. It's lovely to have you as part of the Horsell family!

This has been an especially busy start to the school year as we are now members of the Learning Partners Church Academy Trust, and there has been lots of administrative work behind the scenes to enable this to happen! Our CEO, Jack Mayhew, visited the school last week. He was delighted with the building work that has taken place over the summer and was also impressed with the excellent behaviour of our children. As a staff team we are really looking forward to participating in the excellent training delivered by the trust, and I spent Thursday morning meeting with other headteachers from Learning Partners Church Academy Trust to plan out the year ahead.

Our Collective Worship this term will be based around the work of textile artist Jacqui Parkinson. From Thursday 25th September – Monday 3rd November, Jacqui's exhibition, 'Threads through the Cross' will be on display at Guildford Cathedral, and our collective worship will be taking inspiration from these amazing pieces of artwork to reflect on Christ's life. If you can, please do take a visit to the cathedral to look at this spectacular artwork, which consists of 25 million stitches and took over 10 years to make! <https://www.guildford-cathedral.org/events/threads>

Clubs start next week. We are delighted to offer a variety of clubs and Mrs Gordon in the office works very hard liaising with different providers to ensure a wide range of opportunities are on offer.

As always, keep your eye on the school calendar and weekly newsletters to keep up to date with all that is happening at Horsell over the coming months, and use school organisers to communicate with teachers. As a reminder, teachers do not look at emails during their teaching hours, and do not respond to emails after 5 00pm. We aim to respond to emails within two working days. Urgent messages should be phoned through to the office, who will ensure that the message reaches the relevant person.

Finally, a big thank you all parents and carers for supporting our mobile phone policy at school pick up time and ensuring that older children have completed permission slips if they bring a device to school.

Yours faithfully

Ms C Wand, BMus QTS NPQH
Headteacher

Thank you to everyone who attended our "Meet the Teacher" this week.

If you were not able to attend, a copy of the slides are on our website. Please click on your year for the slides:
[Year 3](#) - [Year 4](#) - [Year 5](#) - [Year 6](#)

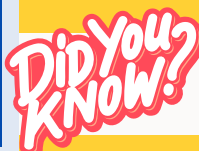
Key dates next week

Friday 19th September

- Year 6 High School Experience Day, Winston Churchill School

Saturday 20th September:

- PTA "Good As New" Uniform Sale, 10:00 - 11:30, Horsell Junior School playground / Redwood.



You can sync our website calendar to your phone and other devices! Click [here](#) and press subscribe.

WHO DO I CONTACT?

Absences:

Please report absences due to illness or other unexpected reasons through the Arbor parent app/portal. Absences should be reported by 8:40am on the day, and each day subsequently.

To advise us of a leave of absence ahead of time, please complete a leave of absence form, giving as much notice as possible.

General queries:

If you have a question about the school, please check the school website or the most recent newsletters. Most information can be found there and the search button is a helpful tool. Information about specific year groups is in the Year group section of the website.

Should you need to contact the office, please e-mail office@horsell-junior.surrey.sch.uk.

For urgent matters, please call 01483 761531.

Specific child-related queries:

If you have a specific question about your child, you should email the class teacher – remembering that they are teaching 8:30 - 3:10 and will not be checking emails! We aim to respond to emails with 2 working days. If you are still concerned, you should contact the Phase Leaders, followed by the Deputy Head (for academic concerns) or Mr Stevenson (for pastoral concerns). Contact details are listed on our website.

SEND SURGERIES

Mr Stevenson is our SENCO and Assistant Head. He is available to meet with parents on Tuesday mornings. This time is our regular slot for parents to arrange a meeting with Mr Stevenson to talk through any concerns that they might have about their child's progress at school or pastoral issues that may be impacting on their wellbeing.

Mrs Khan will be managing Mr Stevenson's diary and parents should contact her on s.khan@horsell-junior.surrey.sch.uk if you wish to make an appointment. Parents can also phone the school and leave a message on the inclusion voicemail, which is monitored daily. Mrs Khan is also Mrs Wand's PA.

SPECIAL DIETARY NEEDS

If your child has an allergy or food intolerance, please ensure you complete and return our Special Diet Request form which can be found on our website. Please notify us of any dietary requirements and changes, even if your child has packed lunches.

MEDICINES IN SCHOOL

Should your child require medicine in school, please complete our child medication form [here](#). Medicine should be in its original packaging, with both the packaging and contents clearly labelled with the child's name.



Please remember to order lunches for 22nd - 26th September by Sunday 14th September. Lunches must be booked 1 week in advance or a packed lunch brought to school.

We are a nut free school - no products containing nuts can be brought onto school premises.



CLUBS

Club confirmation emails have been sent out today.

If you have not received a confirmation e-mail, your child has not been allocated a club this term but is on the waiting list. We will contact you if a place becomes available.

Help us return lost property!

Please label all items brought into school clearly with children's names.



If you name labels via

www.mynametags.com, please enter school code 35538 at check out and a donation will be made to the PTA.

PTA UNIFORM SALE

Saturday 20th September

10:00 - 11:30am , Horsell Junior

The PTA welcome donations of Horsell Village School uniform along with Horsell Junior school PE kits, sweaters and summer dresses in good condition. Please drop these off at the junior school office.

Please note, we are no longer accepting ties or v-neck jumpers. We are also not taking white shirts or grey items at this time.

SECONDARY SCHOOL APPLICATIONS

Applications for secondary school places, for children starting September 2025, are now open. The closing date for children in year 6 to apply for a place is 31st October 2025. For further information about applying for a place, please click [here](#).



Woking High School
Inspire, Challenge, Achieve



PERSONAL RESPONSIBILITY

EXCELLENCE

RESILIENCE

KINDNESS

INCLUSION

ENGAGEMENT

YEAR 6

OPEN MORNING

You are warmly invited to join us at Woking High School for a small group tour escorted by our students.

Monday 6th October 2025
Wednesday 8th October 2025
Tuesday 14th October 2025
8.50am - 9.45am

[Booking will open on 15th September 2025 on our school website.](#)

Headteacher: Maiken Walter BA, MSc, NPOH
Morton Road, Horsell, Woking, Surrey GU21 4TJ

01483 888447
admissions@wokinghigh.surrey.sch.uk
www.wokinghigh.surrey.sch.uk

SAVE THE DATE

OPENING EVENING
Thursday 2nd October 2025
5.30pm – 7.30pm
(No booking is required)



Is your child in year 6?

If so, you need to apply online for a secondary school place by **31 October 2025**. Applying on time gives you a better chance of getting one of your preferred schools.

If you live in Surrey, you can find out all you need to know about school admissions and apply online at surreycc.gov.uk/admissions or you can call us on **0300 200 1004**.



Apply online
apply on time by
31 October 2025



KEEP YOUR DATA UP TO DATE

Please ensure your personal details are kept up to date with the school and notify the office if there have been any changes to contact details, such as your email address, postal address, and phone number. This is to ensure we have all the necessary up-to-date details on our system.

You can check your details on Arbor, including who is listed as an emergency contact. You can also request changes through the Arbor parent app or portal. Alternatively, please e-mail office@horsell-junior.surrey.sch.uk.

WALKING HOME PASSES

Year 5 completed a road safety session at school this week, and we are now able to issue walking home passes to them if parents give permission. To apply for a pass, please complete the permission form which can be downloaded [here](#).

We would encourage parents to consider carefully whether their child is ready and their commute suitable before applying for a pass. Passes can be issued at any time during the school year.

Please note:

- Children are expected to remember their clubs and after school arrangements. If they present their pass at the school gate, they will be permitted to leave school at the end of the school day and cease to be the responsibility of the school.
- Should you need to get a message to your child during the day regarding walking home arrangements, please contact the school office as early as possible to allow time for the message to be passed on to your child; in an emergency, please telephone the office to get a message the child. Please do not email teachers about this as they will not check these during lessons.



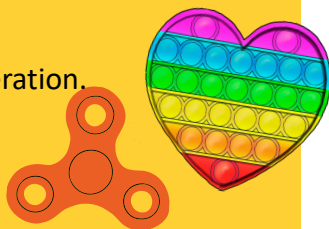
TOYS AND FIDGET ITEMS

Children must not bring toys, comforters, trading cards or fidget items to school.

Our school provides carefully selected fiddle objects, guided by *The Inclusive Classroom* by Daniel Sobel and Sara Alston, to help children focus and manage their needs in a structured way. These are managed by teachers as part of classroom learning. To avoid distractions, we ask that children do not bring toys of any kind into school, including small items or keyrings attached to bags. If you would like to discuss your child's needs, please contact your class teacher to arrange a suitable time to have a conversation. Thank you for supporting our inclusive approach to learning.

We provide a wide range of toys, games, and activities for children to enjoy during break times. Bringing additional items from home is not necessary and can lead to them being lost or causing disagreements between children.

Thank you for your understanding and cooperation.



PARKING AT DROP-OFF AND PICK-UP

Please remember to park considerately and safely during drop off and pick up.

Some of the residents on nearby roads have reported experiencing difficulty getting in and out of their driveways, as well as cars stopping on double yellow lines, reducing visibility for residents and students crossing the road.

Your help in keeping our roads safe and maintaining good relations with our neighbours is appreciated.



ABSENCE POLICY: PENALTIES

We would like to draw your attention in to the section regarding penalty notices, which is detailed below.

Unauthorised absence of 5 days or more, which do not have to be consecutive, may result in the issue of a Penalty Notice.

Penalty Notices are issued by the Local Authority in accordance with Surrey County Council's Code of Conduct. The Penalty Notice is £60, per child per parent/carer, if paid within 21 days or £120 if paid after 21 days but within 28 days. Failure to pay the Penalty Notice will result in the parent/carer being served a summons to appear at the Magistrates Court. No written warning will be given where it can be shown that the parent/carer had previously been warned of their liability to receive a Penalty Notice.

The issuing of a Penalty Notice for poor attendance may also be considered appropriate in the following circumstances:

Unauthorised absences or late arrival after the close of registration, on 7 occasions in any six-week period (not including school closures). The liable parent/carer will receive a written warning from the Inclusion Service of the possibility of a Penalty Notice being issued and given a maximum of 15 school days to affect an improvement. During this period the pupil is not expected to incur any further unauthorised absence. Where a formal warning letter has been issued to parents, the Local Authority will monitor the attendance for a maximum of 15 school days and issue a Penalty Notice by first class post if the Local Authority determine that an acceptable level of attendance has not been achieved.

A copy of our full policy can be found by clicking [here](#).



WOKING FAMILY CENTRE

10 week course
Starting 24th Sept 2025
7.00pm - 8:45pm

Online The Nurturing Programme (formerly Parenting Puzzle)

This tried and tested programme can help you deal
with challenges supporting a calmer family life.

The course covers:

- Recognising feelings behind behaviours
- Different approaches to positive discipline
- Co-operation and self discipline
- The importance of looking after ourselves

For more information scan the
QR code or call: 01483 310419



Woking Family Centre, The Bungalow, Sythwood, Woking
Surrey, GU21 3AX



Woking Family Centre

Keeping Your Child In Mind

Adults working together.

A FREE programme for parents and carers focusing on relationships
within the family and the influence of parental relationships on children.

The course covers:

- Self-awareness
- Appropriate expectations
- Boundaries and positive discipline
- Understanding empathy

For more information scan the
QR code or call 01483 310419



Woking Family Centre, The Bungalow
Sythwood, Woking GU21 3AX

