



## WEEKLY FOCUS

Friday 21st April 2023



### NEW SYSTEM FOR ABSENCES

This term, we will be trialling Study Bugs, an app where you can quickly and securely report absences.

The benefits to parents are:

- Quick and easy reporting
- The app recognises key words and will give you guidance from the UK Health Security Agency

There are also a number of benefits to the school.

To find out more and download the app, please visit <https://studybugs.com/about/parents>.

We would really value your participation. Thank you!

*Eid Mubarak*

to you and your family.  
May Allah's blessings be with you  
today, tomorrow and always!



We would like to wish all our Muslim families a very happy Eid!

If your child will be absent, to celebrate Eid, please ensure you let the office know by submitting a leave of absence form. This can be downloaded [here](#).

### KEY DATES FOR 22ND—28TH APRIL

**Saturday 22nd April** PTA Good As New Uniform Sale, 10:00—11:30, Horsell Village School

**Wednesday 26th April** Class Photos, please ensure children are in full uniform.

**Thursday 27th April** Year 5 Music Workshop (in school)

**Friday 28th April** Year 5 Music Workshop (in school)

### HOLIDAY CLUB

We are in discussion with [SCL](#) regarding starting a Holiday Activity Club at Horsell Junior School from Summer 2023.

To help SCL establish whether there is sufficient demand, we would appreciate if you could please complete the following questionnaire:

<https://www.surveymonkey.co.uk/r/9GCCD9S>

### SPONSORED RUN

Our children are doing their sponsored run this week. Each child will run 1km during their PE lessons to raise money for [LinkAble](#). Some may decide to challenge themselves to do more.



So far we have raised £717. If you would like to sponsor your child, please go to the JustGiving page to make a donation: <https://www.justgiving.com/fundraising/horsellcofeschool>.

The JustGiving page will remain open until 28th April.

Please make sure you book your lunches week commencing 1st May by this Sunday, 23rd April.  
After this, lunches must be booked 8 days in advance as usual or a packed lunch must be brought to school.



We will be celebrating at school on Friday 5th May, and children can order or bring a picnic for lunch. Please note this is a change to the menu on Scopay—please order, cancel or amend as necessary.

## ABSENCE POLICY: PENALTIES

We would like to draw your attention in to the section regarding penalty notices, which is detailed below.

**Unauthorised absence of 5 days or more, which do not have to be consecutive, may result in the issue of a Penalty Notice.**

Penalty Notices are issued by the Local Authority in accordance with Surrey County Council's Code of Conduct. The Penalty Notice is £60, per child per parent/carer, if paid within 21 days or £120 if paid after 21 days but within 28 days. Failure to pay the Penalty Notice will result in the parent/carer being served a summons to appear at the Magistrates Court. No written warning will be given where it can be shown that the parent/carer had previously been warned of their liability to receive a Penalty Notice.

The issuing of a Penalty Notice for poor attendance may also be considered appropriate in the following circumstances:

Unauthorised absences or late arrival after the close of registration, on 7 occasions in any six-week period (not including school closures). The liable parent/carer will receive a written warning from the Inclusion Service of the possibility of a Penalty Notice being issued and given a maximum of 15 school days to affect an improvement. During this period the pupil is not expected to incur any further unauthorised absence. Where a formal warning letter has been issued to parents, the Local Authority will monitor the attendance for a maximum of 15 school days and issue a Penalty Notice by first class post if the Local Authority determine that an acceptable level of attendance has not been achieved.

A copy of our full policy can be found by clicking [here](#).