



HORSELL CHURCH OF ENGLAND JUNIOR SCHOOL



PARENT GOVERNOR ELECTION

September 2020

Dear Parents,

The governing body is responsible for the strategic direction of the school and for promoting high standards of teaching and learning to ensure the best possible outcome for our children. It carries out its role by setting the vision and ethos of the school and then ensuring that the school works efficiently and effectively towards achieving that goal. We do this by building a thorough knowledge of the school and its community, by supporting and constructively challenging the school leadership and by ensuring accountability and compliance. Our governing body is made up of 2 parent governors, 1 staff governor, 7 foundation governors and a Local Authority Governor.

A vacancy has recently arisen for a parent governor and governors are asking for nominations from anyone with parental responsibility for a child at the school to fill that post. If we receive more than one nomination then a ballot will be held.

Governors need not be experts in the field of education but what they do need is an interest in the school, the welfare of our children and the time and willingness to get involved. Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards. Parent governors are not elected to represent their stakeholder group but are elected in order to contribute to the work of the governing body.

Our governing body expects governors to

- attend termly meetings of the full governing body which are held either in the morning or evening. In addition there is a business meeting at the beginning of the academic year
- sit on at least one working party and attend the meetings as required
- visit the school formally for monitoring purposes at least once a term
- visit the school informally at least once a term
- commit to attend training courses, perform additional research as required and take part in monitoring at least one area within the school
- uphold the Christian ethos of the school
- please note, currently all our meetings are being held on-line

In return, our governing body commits to

- provide you with a structured induction
- provide access to quality training via Strictly Education, Better Governor, Surrey County Council and the Guildford Diocese
- provide you with an experienced governor as a mentor

If you would like more information about becoming a governor at Horsell Junior you can contact either myself or Alun Soper who is a parent governor, as we are very willing to answer any questions you may have. Do leave your details at the school office and we shall be in touch. Please also take a look at the National Governors Association website, nga.org.uk, for further information on the role.

Nomination Process

If you do wish to put yourself forward then you need to complete the nomination form that accompanies this letter. The letter and form are also available on the school website in the News section. You will need to get two parents of children currently attending the school to support your nomination, but please note they cannot be a close relative or partner. You will also need to produce a written statement of not more than 100 words in support of your nomination.

Nomination forms must be returned to the school by **Noon on 9th October 2020**.

If it is necessary for there to be an election, I will contact you to let you know about the arrangements

Pauline Stanmore
Chair of Governors

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