



## Horsell CofE Junior School



Dear Parents and Carers

We have just been informed by the DFE and Public Health England that, due to the Coronavirus pandemic, all schools in England are to be closed from Friday.

The school has been planning for such an eventuality to ensure that our children continue to learn during the time that the school is closed. Daily learning will, therefore, be posted up on the website for the remainder of the school term. A new folder will be set up in each Year Group area called 'school closure daily learning'. Children should visit this part of the website **every week day** and complete the learning tasks that have been set by their teachers. New learning will be posted up by 9 15am. Answers will be posted up the following day for children to self-mark. Children should keep all of their work to hand into school once we have reopened and they will be sent home with an exercise book. Some teachers will be in school, some will be working from home and part-time teachers will be working on the days that they are normally in school. All teachers will be looking at emails three times a day. Teachers will endeavour to respond to any questions about homework in a timely manner. Should teachers themselves become ill, they will indicate this on their email and you should forward your query to another member of the year group team.

Children who do not have access to a computer will receive a pack of learning materials that will last them for two weeks. Further work will be sent after the Easter holidays should it be required.

Remote learning will cease over the Easter holiday, although we still expect children to read five times a week and continue to practise their times tables. Remote learning will recommence at the start of the summer term should schools remain closed.

This will be a difficult time for our children. The lack of structure and limits to what they can, and cannot do, will be frustrating for them. We would therefore strongly suggest planning out a daily routine for your child so that they maintain a balance between school work, reading, physical activity, being outside and time on-line. A suggested timetable, which follows a similar pattern to the school day, is below:

9 00 – 9 30: Reading

9 30 – 10 30: Writing activity

10 30 – 11 30: Physical, outdoor activity

11 30 – 12 30: Maths

12 30 – 1 30: Lunch and physical activity

1 30 – 2 00: Spelling, grammar and times table practice

2 00 – 3 30: Craft activities, drawing, cooking, non-fiction reading, reflection on school value, etc.

4 00 – 5 00: Computer time

Each morning I will be posting up reflections on our school value ('service') and a suggested bible reading so that the children continue to receive a daily act – albeit remote – of worship. This will be posted on the news section of our website, along with any important school updates for parents.

We are aware that this will also be a challenging time for parents, many of whom will be trying to juggle their own work commitments with looking after children. Please contact your class teacher if you would like further suggestions for learning activities to try with your child, or if you require any further support. If you are worried about your child's emotional wellbeing, please contact our SENCO [f.collett@horsell-junior.surrey.sch.uk](mailto:f.collett@horsell-junior.surrey.sch.uk)

Our office staff will continue to monitor our school email but I would ask that minor queries are kept to a minimum as we try to manage these uncharted waters. The phones will be open between 8 30 – 11 00 every day. All important information will be posted on the website or sent to parents via Parentmail.

### **Children of Key Workers and children with Education and Health Care Plans**

We will be staying open to provide childcare for children of key workers, those with EHCPs and those children who have a social worker. The government are yet to give full guidance as to what a key worker is. We are currently taking the definition of key workers as:

NHS workers  
Teachers  
Teaching assistants  
Police  
Fire service  
Essential delivery workers (supermarkets)  
Social workers/Social care

If you fall into one of these categories, are the sole carer of your child, and would require the facility of daily childcare whilst you fulfil your role please could you complete the attached form and return to the office or email your response to [head@horsell-junior.surrey.sch.uk](mailto:head@horsell-junior.surrey.sch.uk). **Responses must be returned by 10am on Friday, 20<sup>th</sup> March so that we can plan ahead. Children who are using this facility should wear mufti and bring a packed lunch.**

We are currently awaiting guidance from the government about the provision of free school meals and I will let you know future arrangements when I can.

These are unprecedented times and our thoughts and prayers are with all of those in our country and in our local community who have been affected by the pandemic.

With kind regards and warmest wishes to you and your families,

Mrs Wand

Headteacher

**Survey for Key Workers**

Please could you complete this form and return to the office or email your response to [head@horsell-junior.surrey.sch.uk](mailto:head@horsell-junior.surrey.sch.uk). Responses must be returned by 10am on Friday, 20<sup>th</sup> March so that we can plan ahead.

Parent's Name	Employer's Name	Role

Please can you tell us the names and year group of your children who will need access to the school after Friday.

Name	Year Group

Which days of the week will you need to use the school?

<b>Monday</b>	
<b>Tuesday</b>	
<b>Wednesday</b>	
<b>Thursday</b>	
<b>Friday</b>	

**EHCP children**

Please indicate below if your child has an EHCP and you wish them to attend school. Please indicate the days that they will be coming on the table above.

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**Please note that school hours will be 8.30am to 3.10pm**

The Horsell Village After School Club will be contacting you separately.