

HORSELL CHURCH OF ENGLAND SCHOOL. **Everyone Matters - Everyone Learns**

MEADWAY DRIVE, HORSELL, WOKING SURREY, GU21 4TA TELEPHONE: 01483 761531 FACSIMILE: 01483 776210 EMAIL: office@horsell-junior.surrey.sch.uk www.horsell-junior.surrey.sch.uk

21st May 2018

Dear parent/carer,

Re: changes to data protection law

You may be aware that from May 25th, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how your personal data can be used and kept safe.

The new regulations are similar to the current Data Protection Act in many ways but there are a few differences, so we need to make some changes at the school in order to ensure we remain compliant.

Over the next few weeks we will be updating our privacy notice and a number of our policies regarding data e.g. our data protection policy and a data retention policy. In order for you to find these changes, we have created a page on our school website; all the information related to GDPR will be uploaded. This page can be found under the "Our School" tab.

One of the changes is an annual renewal of consent for the use of photos and videos of your child. We have enclosed a consent form, and would appreciate it if you could fill it out and return it to the school office, by Thursday 24th May 2018. It is very important that we receive your child's form back as no returned consent form means no consent.

Yours faithfully,

Mrs J Steele **Head Teacher**















